**Organist Position Description**

**Parish Mission Statement:**

The Episcopal Church of the Holy Communion is a **welcoming** and **diverse** **community** seeking to walk in the way of Jesus and to reveal Christ’s reconciling love in our city, nation, and world.

**Time and Payment**

* 12-month part-time agreement
* Compensation will be based on experience; salary based on a 10-12-hour work week. (Inclusive of rehearsal time and extra services. Also inclusive of the summer season when the Choir does not rehearse.)
* Vacation, substitutes, and other considerations are negotiable.

**Necessary Skills**

* Comfort and dexterity in accompanying a variety of musical styles from traditional Anglican hymnody and chant to contemporary music to Gospel.
* Ability to accurately play piano and organ from printed scores
* Mastery of organ techniques, including detailed registration and playing with full pedalboard
* Choral rehearsal and accompanying experience, including the ability to play vocal parts in open score format
* Fluency with digital communication, and willingness to utilize church’s communication systems.

**Additional Duties**

* Coordinate tuning/maintenance of pianos and organs in the choir room and sanctuary.
* Share responsibility for the music library and the musical instruments of the Parish.
* Actively assist in the recruitment of vocalists and instrumentalists
* Participate in occasional meetings as assigned.
* First Right of Refusal for all weddings, funerals, and other liturgical events at Holy Communion
* Coordinate substitutes in coordination with the Director of Music.
* Occasionally lead choral warm-ups, sectionals, or other rehearsals as needed
* Other duties as assigned by the Rector and Director of Music.
* If necessary, collaborate with the Director of Music with video production for online worship services.

**Essential Understanding**

At the discretion of the Rector and under supervision of the Director of Music, you will be involved as a minister, as an educator and as the principal keyboardist of the Parish.

**To Apply:**

Please submit a cover letter, resume, and list of references to Mary Chapman, Director of Music at [mchapman@holycommunion.net](mailto:mchapman@holycommunion.net) and copy [office@holycommunion.net](mailto:office@holycommunion.net).

If preferred, hard copies of resumes and required accompanying documentation may be mailed to the address below.

