



THE **EPISCOPAL CHURCH** OF THE
HOLY COMMUNION

2020 Financial Review and
2021 Budget Summary
January 2021

2020 Financial Summary

Holy Communion had an amazing year financially, despite craziness of world

1. **Budgeted Deficit** – We planned a \$55k deficit in 2020 as an investment to launch Grace Gatherings with a full time Assistant Rector position.
2. **Pandemic Plot Twist** - Covid-19's uncertainty threatened operations and member giving within the first months of the new year.
3. **PPP Loan/Grant** - The Clergy and Vestry acknowledged the uncertainty and risk of the pandemic and applied for the US Government's Paycheck protection Program (PPP), for \$58k, which was effectively a grant to Holy Communion to maintain employment during the middle of 2020.
4. **Decreased Operational Expenses** –
 1. Expenses shifted from in-person to IT software / hardware to enable HC to continue in a virtual environment
 2. Reduced staff positions/hours - Partial Year's employment of Assistant Rector, Organist, Sexton, and Desk Person
 3. Delayed expenses for Financial reviews (audits) into 2021
5. **Member Giving remained strong**

Holy Communion ended 2020 with a \$59k surplus

2021 Budget Assumptions

Assumptions – 2021 is hard to predict

Here are the current set of adjustments for our budgeting purposes.

1. Staff will receive a 3% Cost of Living Adjustment, as usual
2. Revenue and Expenses tied to in-person operations will be reduced by 50% from “normal” budgeted levels
3. Our Assistant Rector Position will be filled after March 2021

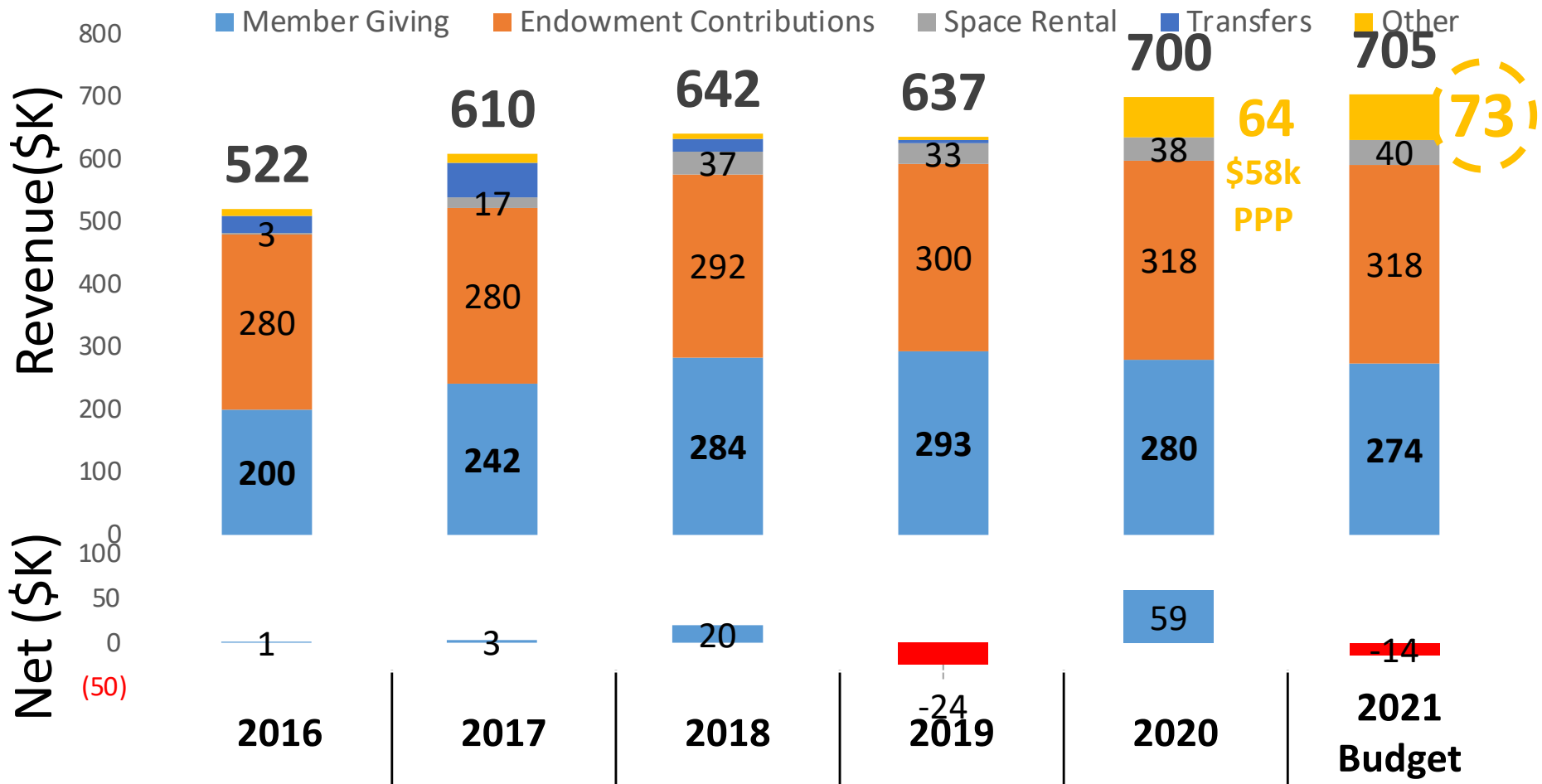
Major Changes from 2020 Budget

1. Last Year’s \$55k budgeted deficit has been eliminated through grants from the UTO, Diocese, and Bishop’s Thompson Fund
2. Less spending on in-person expenses, and more anticipated from technology
3. Our Assistant Rector Position will be only partial year, decreasing expenses
4. The Organist position will not be filled immediately

Expense Considerations 2021

1. The retaining wall on the west property line will need attention at some point
2. Rain continues to find its way into our roof/walls
3. Our Church Insurance costs us \$27k+ each year and may cover more risk than we truly have.

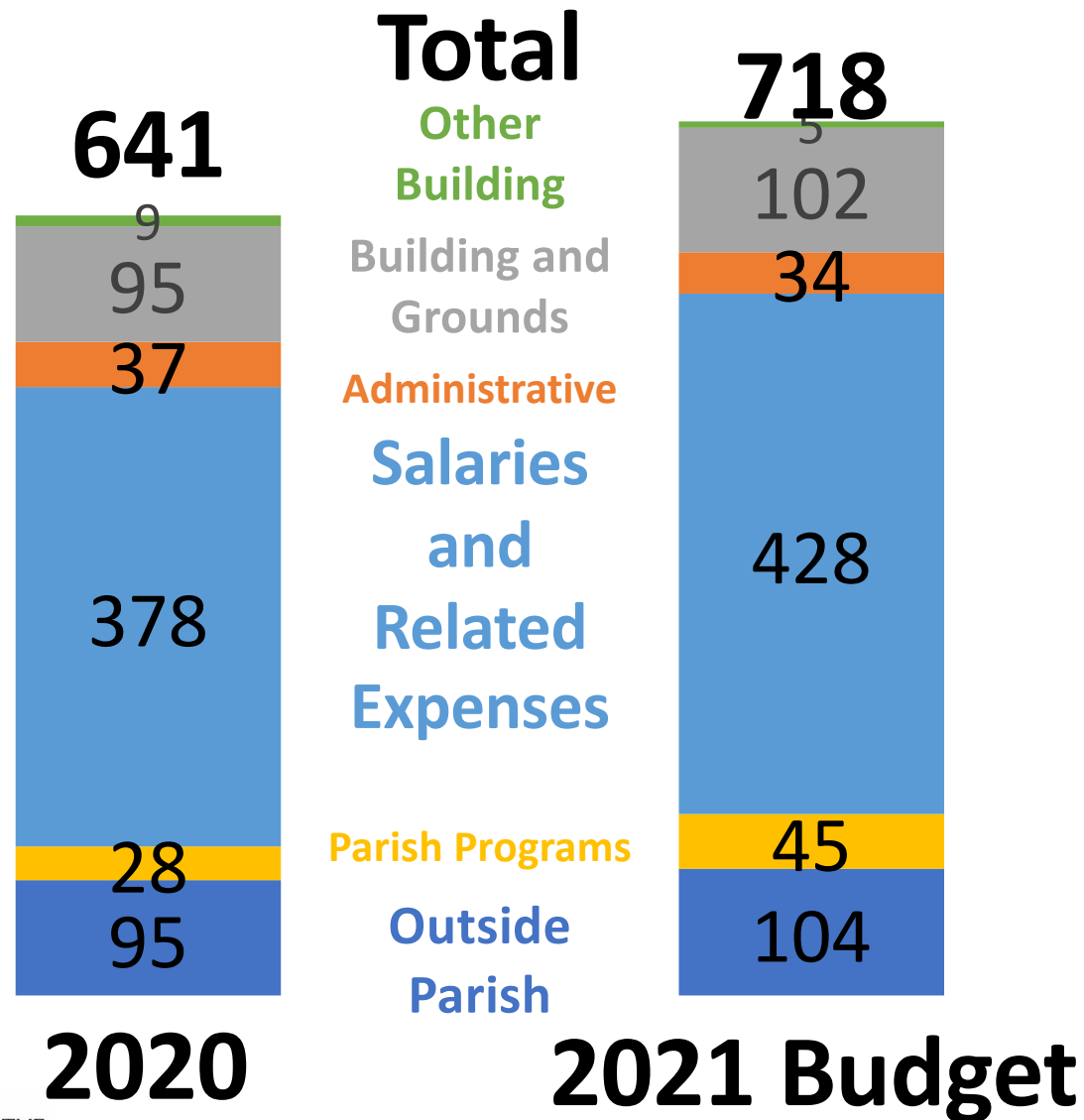
Historical context 2016-2021 Budget



Growth in 2021 Revenue is coming from **Grants from the UTO, the Diocese, and the Bishop's Thompson Fund**

Expense Summary (\$K)

2021 carries uncertainty, but plans to return to “Normal”



Balance Sheet and Capital Campaign

Balance Sheet Summary

1. We have \$639k in cash reserves, largely for repaying the debt we have on our Capital Campaign.
2. Our Loan to the Diocese's White Fund is \$611k as we start 2021.

"Next 150" Capital Campaign Summary

1. Recall that our current loan included the refinancing of \$116k from our prior Capital Campaign (2013).
2. 94% of pledges have been given already and we still have \$44k in pledges expected.
3. We pay \$5.2k/month (\$63k annually) in interest and principal payments on our loans. In 2020, we paid \$9k in interest and \$54k in principal payments.
4. Repayment is on schedule, though we may consider refinancing and paying down debt early.
5. The only expenses that remain are \$18k for windows.
6. Construction has overrun contributions a bit but is not a concern given our 10 year loan.